

**Tennessee Park Rangers' Association  
Board Meeting  
01/25/2011  
10:00 AM Central, Henry Horton State Park**

**I. Call to Order**

**II. Roll Call and Attendance (2 minutes)**

Board Members Present:                      Members Present:

Erin Medley                                      Jane Polanski

Brad Halfacre

Jeff Nicholson

Walter Pope

Crystal Rich

Bill Knapp

Josh Howard

**III. Review of Previous Meeting Minutes (15 minutes)**

- A. The November 2010 TPRA meeting minutes were previously e-mailed to each board member. Josh Howard made a motion to approve the minutes and Brad Halfacre seconded the motion with the board approving the minutes.

**IV. Treasurer Report (15 minutes)**

- A. Current Balance for the total of all accounts is \$19,719.69 with \$5951.83 in checking and \$13,767.86 in the scholarship fund.
- B. \$60.00 was contributed to the Cumberland Trail Conference in memory of Fran Wallas.
- C. Jeff Nicholson asked about how the board would recommend sending flowers and memorials and the board voted to continue as he was doing thus far,
- D. There was discussion about the scholarship fund requirements/application and the board was informed that it will be posted on the website.
- E. Walter Pope suggested setting aside a certain money amount each year to be awarded from the scholarship fund.
- F. Jane Polanski mentioned that some of the scholarships that have been awarded are two year scholarships and that would need to be accounted for if a limit was set.
- G. Walter Pope made and motion to accept the Treasurer's Report and Brad Halfacre seconded it. The board approved the report.

## V. Old Business (30 Minutes)

### A. Committee Discussion:

1. Fitness Committee: Ray Cutcher/Crystal Rich
  - a. Crystal Rich informed the board that at this point the committee was still unsure how to include the fitness testing with the new logistics of inservice.
  - b. Crystal Rich or Ray Cutcher will work on this and bring it up to the board at the next meeting or through e-mail.
2. Nomination/Elections Committee: Brad Halfacre/Erin Medley
  - a. Jane Polanski suggested adding a metal name plate for the Ranger of the Year plaque at the L&C Tower.
  - b. Erin Medley said she would send out a reminder for voting of Ranger of the Year.
  - c. Brad Halfacre asked if we should accept all votes from commissioned staff even if they were not member of the association. The board voted that we do so.
  - d. Jane Polanski suggested that we review the current by-laws and amend items as needed with voting to occur at the annual meeting. One item of discussion under this topic the definition of the term Ranger (Article 1 Section 1)
  - e. Erin Medley and Brad Halfacre also interjected that they would be sending an e-mail to all commissioned officers accepting nominations for vacant positions on the board.
3. Website: Bill Knapp
  - a. Bill Knapp, Walter Pope, and Brad Halfacre will be on a committee to review items submitted by the field to go on the website.
  - b. There was discussion about including the Jr. Ranger programs across the state on the website and if we should include programs or to continue the website as focusing on the park ranger.
  - c. Discussion was also presented about a memorial page and it was determined the memorial page will be updated on a case by case basis.
  - d. Bill Knapp asked for updates to the website including but not limited to current issues, scholarship update and uses, new pictures of the commissioned/field staff.
4. BRAT Re-cap and scholarship funds:
  - a. This issue was tabled due to Ryan Forbess not being present.
5. Fundraiser: Jane Polanski
  - a. Jane Polanski suggested the association create a new coin to sell as a fundraiser.
  - b. TPRA cost would need to purchase 1000 coins/\$2.50 per coin.
  - c. This issue was tabled until a later date.

**VI. New Business (50 Minutes)**

- A. Honoring TPRA supporters: Discussion was presented to the board to purchase a plaque honoring Assistant Commissioner Carlton for his dedication and work with the TPRA. It was approved to proceed with this and have Assistant Commissioner Carlton present at the Annual meeting for presentation of the plaque. Jane Polanski and Erin Medley will work on wording for the plaque and send it to Brad Halfacre.
- B. TPRA will speak at each of the medical trainings:
  - a. March 14-16 (Annual Meeting 15<sup>th</sup>): Erin Medley
  - b. March 16-18: Crystal Rich
  - c. March 21-23: Brad Halfacre
  - d. March 23-25: Jane Polanski
  - e. March 30-April 1: Jane Polanski or Walter Pope
  - f. April 6-8: Josh Howard
- C. By vote of the board the TPRA Annual Meeting was set for March 15, 2011.

**VII. Open discussion**

- 1. There was no open discussion at this meeting.

**VIII. Adjournment**

- 1. Erin Medley adjourned the meeting.