



STATE OF TENNESSEE

DEPARTMENT OF PERSONNEL

CLASS SPECIFICATION

Class Title: PARK INTERPRETIVE SPECIALIST 3			Abbreviation: PARK IN SP 3
Class Code: 77622	OCC Code: 7	Analyst: EX	Effective Date: March 1, 2006

SUMMARY: Under general supervision, performs required interpretive program development and evaluation duties of considerable difficulty; and performs related work as required.

DISTINGUISHING FEATURES: This is the highest level class in the Park Interpretive Specialist sub-series. An employee in this class is responsible for planning and evaluation of programs to be used for state parks, historical, and natural areas within a given region. This class differs from that of Park Interpretive Specialist 2 in that an incumbent of the latter is only responsible for program planning at a park, historical, or natural area.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

1. Conducts research on historical and natural areas in state parks and plans programs for Park Interpretive Specialists to utilize in performing duties.
2. Develops park interpretive inventories and priorities; assists with a variety of special events in assigned regions.
3. Recruits seasonal employees from colleges and universities; assists in training park interpretive specialists by providing research and technical information and evaluating their interpretive programs.
4. Provides public information on parks, conservation, natural, and historical areas as requested by interested groups and individuals.
5. Writes articles for magazines, newspapers, park brochures, and resource files; organizes supplies and materials.
6. May assist in planning exhibits, laying out trails, and implementing programs.
7. Operates a variety of camera equipment.



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MINIMUM QUALIFICATIONS

Education and Experience: Graduation from an accredited college or university with a bachelor's degree in history, anthropology, biology, ecology, or other related acceptable field and experience equivalent to three years of full-time professional park conservation, interpretive, or natural work.

Necessary Special Qualifications: Applicants for this class must:

- (1.) be willing to and able to qualify with, carry, and use assigned weapons
- (2.) be at least twenty-one (21) years of age on the date of application.
- (3.) be a citizen of the United States.
- (4.) have a good moral character, as determined by investigation.
- (5.) complete a criminal history disclosure form in a manner approved by the appointing authority.
- (6.) agree to release all records involving their criminal history to the appointing authority.
- (7.) supply a fingerprint sample in a manner prescribed by the TBI for a fingerprint based criminal history records check.
- (8.) have no conviction for a felony or have been discharged under any other than honorable conditions from any branch of the United States armed forces.
- (9.) pass a physical examination administered by a licensed physician that is consistent with the Americans with Disabilities Act and that relates to the essential functions of the position.
- (10.) pass a psychological evaluation administered by a licensed mental health professional that is consistent with the Americans with Disabilities Act and that relates to the essential functions of the position.
- (11.) possess a valid motor vehicle operator's license at the time of appointment.
- (12.) upon appointment, successfully complete a prescribed course of instruction at the Tennessee Law Enforcement Academy or have successfully completed the equivalent of the prescribed course.

Necessary Special Qualifications 1, 2, 3, 8, 9, and 10 apply only to those positions required to carry a firearm.

EXAMINATION METHOD: Education and Experience, 100%, for Career Service positions.