



# STATE OF TENNESSEE

## DEPARTMENT OF PERSONNEL

### CLASS SPECIFICATION

Class Title: <b>PARK INTERPRETIVE SPECIALIST 1*</b>			Abbreviation: <b>PARK IN SP 1</b>
Class Code: <b>77620</b>	OCC Code: <b>7</b>	Analyst: <b>EX</b>	Effective Date: <b>March 1, 2006</b>

**SUMMARY:** Under immediate supervision, performs park interpretive duties of routine difficulty; and performs related work as required.

**DISTINGUISHING FEATURES:** This is the entry level class in the Park Interpretive Specialist sub-series. An employee in this class is responsible for providing historical or natural area information to state park visitors. This class differs from that of Park Interpretive Specialist 2\* in that an incumbent of the latter acts at the working level which requires that duties be performed under general supervision.

\*An applicant appointed to this flexibly staffed class will be reclassified to the next higher class in the series after successful completion of a mandatory one year training period; inadequate or marginal performance during the training period will result in automatic demotion or termination.

#### **EXAMPLES OF DUTIES AND RESPONSIBILITIES**

1. Learns to provide environmental education regarding the historical and/or natural area significance of state parks to visitors through the development and presentation of lectures, slide programs, guided walks, and other scheduled programs.
2. Learns to conduct research on the area, prepare reports, and maintain program records.
3. Learns to protect the natural and historical resources by assessing various maintenance needs and conducting minor repairs on roads, trails, and facilities.
4. Learns to perform park ranger duties such as law enforcement and safety duties.
5. Learns to create displays and exhibits and maintain the cleanliness of the area.
6. May provide emergency first aid services as needed.
7. Operates and maintains a variety of equipment such as gardening tools, carpentry tools, and four-wheel drive vehicles.



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#### MINIMUM QUALIFICATIONS

**Education and Experience:** Graduation from an accredited college or university with a bachelor's degree in history, anthropology, biology, ecology, or other related acceptable field.

**Necessary Special Qualifications: Applicants for this class must:**

- (1.) be willing to and able to qualify with, carry, and use assigned weapons
- (2.) be at least twenty-one (21) years of age on the date of application.
- (3.) be a citizen of the United States.
- (4.) have a good moral character, as determined by investigation.
- (5.) complete a criminal history disclosure form in a manner approved by the appointing authority.
- (6.) agree to release all records involving their criminal history to the appointing authority.
- (7.) supply a fingerprint sample in a manner prescribed by the TBI for a fingerprint based criminal history records check.
- (8.) have no conviction for a felony or have been discharged under any other than honorable conditions from any branch of the United States armed forces.
- (9.) pass a physical examination administered by a licensed physician that is consistent with the Americans with Disabilities Act and that relates to the essential functions of the position.
- (10.) pass a psychological evaluation administered by a licensed mental health professional that is consistent with the Americans with Disabilities Act and that relates to the essential functions of the position.
- (11.) possess a valid motor vehicle operator's license at the time of appointment.
- (12.) upon appointment, successfully complete a prescribed course of instruction at the Tennessee Law Enforcement Academy or have successfully completed the equivalent of the prescribed course.

**Necessary Special Qualifications 1, 2, 3, 8, 9, and 10** apply only to those positions required to carry a firearm.

**EXAMINATION METHOD:** Education and Experience, 100%, for Career Service positions.